

# Document Management Solutions

Record Scanning • Map Scanning • Microfilm/Fiche Scanning • Book Scanning • Workflow Solutions • Electronic Forms Generation • On-Line Access • Document Destruction

## OBJECTIVE:

To provide an immediate & cost effect Imaging solution for your organization:

- Active/Inactive Client Files
- Litigation Support
- Accounts Payable / Receivable
- Employee Files



## SOLUTION:

Document Management / Digital Archiving Solutions & Services:

- Content Management Solution
- Back File Scanning Services
- Full Text OCR
- Bates Stamping

## BENEFITS:

Attorneys and administrative personnel have secure and immediate access to your information.

- Internal Server Data Access
- Online/WWW Data Access

## GUARANTEE:

If not fully satisfied we will provide a FULL REFUND.



**D I M E N S I O N  
I M A G I N G**

*Discovering Imaging with  
Attorneys in Mind*

[www.dimensionimaging.com](http://www.dimensionimaging.com)

(903) 592-1700